

**IN THE SUPREME COURT OF VICTORIA
IN ITS PROBATE JURISDICTION**

20 No.

In the matter of the Estate of *[name]* Deceased
Application by *[name]* Plaintiff(s)

AFFIDAVIT OF ADMINISTRATOR

Date of document:
Filed on behalf of the plaintiff.
Prepared by: *[name and address of lodging party]*
Tel: *[number]*

Ref:
DX:
CODE: *[solicitor code]*
E-mail: *[e-mail address]*

I, *[name]* of *[address]* Victoria *[occupation]* make oath and say that:

1. I am the abovenamed plaintiff.
2. I am seeking to obtain Letters of Administration of the estate of the abovenamed *[name]* late of *[address]* Victoria, deceased.
3. I am over the age of 18 years.
4. The deceased died on *[date]* leaving property in Victoria; and I believe the deceased is *[name as set out in certificate of registration of death]* referred to in the certified copy of the death registration now produced and shown to me marked "A".
5. The deceased was a *[marital status of deceased e.g. bachelor, widower or as the case may be]* at the date of death.
6. The only persons entitled by law to share in the estate of the deceased are *[include name and relationship of those entitled to share]*:
7. I am the *[basis of entitlement e.g. son, mother, or as the case may be]* of the deceased and as such claim to be entitled to administration of the estate.
8. I have made careful enquiry and search but am unable to find any Will of the deceased.
9. The deceased left:

Real estate in Victoria to the value of	\$ <i>[amount]</i>
Personal estate in Victoria to the value of	\$ <i>[amount]</i>
Real estate elsewhere to the value of	\$ <i>[amount]</i>
Personal estate elsewhere to the value of	\$ <i>[amount]</i>
Liabilities totalling	\$ <i>[amount]</i>
10. Now produced and shown to me marked "B" is the Inventory of such assets and liabilities.

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- 11. Those entitled to share in the estate who are under 18 years or are otherwise not capable of managing their own affairs are: [name or nil]
- 12. No other application has been made by me for a grant of probate or administration in respect of the estate of the abovenamed deceased.
- 13. The deceased did not leave/did leave [strike out inapplicable phrase] a person who at the time of the death of the deceased was a registered or unregistered domestic partner living with the deceased as a couple on a genuine domestic basis [irrespective of gender]
- 14. If I obtain letters of administration of the estate I undertake to the Court that I will:
 - (a) well and truly collect and administer the estate of the deceased according to law;
 - (b) if required by the Court or by the Registrar, make and file or cause to be made and filed in the Court, a true and just account of the administration of the estate; and
 - (c) if required by the Court, deliver up the grant to the Court.

The contents of this affidavit are true and correct and I make it knowing that a person making a false affidavit may be prosecuted for the offence of perjury.

Sworn by _____
the deponent _____ Plaintiff
at [place]
on [date]

Before me: _____
Witness Full Name
Address
Qualification
A person authorised under section 19(1) of the Oaths and Affirmations Act 2018 to take an affidavit.