

**IN THE SUPREME COURT OF VICTORIA AT MELBOURNE  
COSTS COURT**

**IN THE MATTER of**

Choose either

Section 115 of the *Legal Practice Act 1996* (if solicitor was retained before 12 December 2005)

OR

Section 3.4.38 of the *Legal Profession Act 2004* ( if solicitor was retained after 12 December 2005)

OR

Section 198 of the Legal Profession Uniform Law 2014 (if solicitor was retained after 1 July 2015)

BETWEEN:

**Applicant**

-and-

**Respondent**

**SUMMONS FOR TAXATION OF COSTS**

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Date of document:

Filed on behalf of:

Prepared by:

Tel:

Address:

Email:

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TO: The RESPONDENT

You are summoned to attend before the Costs Court in Court , Ground Floor, 436 Lonsdale Street, Melbourne, on at on the hearing of an application by the Applicant for the costs which are payable to which are claimed by you against the Applicant in accordance with the bill of costs dated/Invoices dated.....

Filed

TAKE NOTICE that whether or not you attend on the day for hearing referred to above the costs claimed in the bill may be allowed unless at least seven days before that day you file and serve on the .....a notice identifying each item in the bill to which you object.