

APPEARANCE FORM

Each party must complete an appearance form and provide a copy (via email) <u>in Microsoft Word format</u> to the chambers of the presiding judicial officer **by 4:00pm on the last business day before a hearing**.

| DETAILS OF PARTY COMPLETING FORM | | | | | | | | | |
|---|---|--------|---------------|--|------------------------------|---------------|--|--|--|
| Party Name | | | | | | | | | |
| Party Type (e.g: Plaintiff, Applicant, Appellant, Defendant, Respondent) | | | | | | | | | |
| , , , | <u>, </u> | | | | | | | | |
| PROCEEDING DETAILS | | | | | | | | | |
| Proceeding N | lo. | | | | | | | | |
| Proceeding Title | | | | | | | | | |
| Division | | Select | | | | | | | |
| Judicial Officer | | | | | | | | | |
| Hearing Date | | Select | | | Transcript ordered by party? | □ Yes □ No | | | |
| | | | | | | | | | |
| | APPEARANCES | | | | | | | | |
| Role | Name | | Email Address | | Phon | e No. | | | |
| Counsel | | | | | | | | | |
| Counsel | | | | | | | | | |
| Counsel | | | | | | | | | |
| Counsel | | | | | | | | | |
| Counsel | | | | | | | | | |
| Counsel | | | | | | | | | |

| DOCUMENTS TO BE RELIED UPON AT HEARING | | | | | |
|--|--|--|--|--|--|
| No. | Document Description (e.g: Affidavit of Jane Doe sworn 1 July 2021; Plaintiff's submissions) | Date Filed on RedCrest/RedCrest- Probate | | | |
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |

| DETAILS OF PERSON COMPLETING FORM | | | | |
|-----------------------------------|--------|--|--|--|
| Name | | | | |
| Signed | | | | |
| Date | Select | | | |