

# CREDIT CARD AUTHORISATION FORM PROBATE OFFICE



Please complete all sections of this form (except the 'office use only' section), and send to [probate@supcourt.vic.gov.au](mailto:probate@supcourt.vic.gov.au) along with your completed [request to search form](#).

## CARDHOLDER INFORMATION

Cardholder Name:	
Billing Address:	This must be the billing address linked to the credit card
Contact Number:	This number will be called to obtain the credit card details and must be contactable during business hours. Mobile phone numbers are preferred.

## FEE INFORMATION

Amount to be charged:	\$38.20 The standard fee for searching a file is \$38.20. For more information on fees, including concession fees, please visit the <a href="#">fees section of the Supreme Court website</a> .
Payment for:	(i.e. Search request in relation to the estate of XX XX application number S PRB 2020 XXXXX)
Firm Name:	

## PAYMENT AUTHORISATION

I \_\_\_\_\_ understand that the Supreme Court of Victoria will contact me via phone to process payment for the amount specified above. I hereby authorise the Supreme Court of Victoria to charge the above agreed amount to my credit card once the details have been provided.

I further confirm that I am an authorised signatory to the identified credit card and have authority to authorise this payment.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## OFFICE USE ONLY

Processing Officer:

Date/Time:

Receipt Number:

All information in this document will remain confidential.