

IN THE SUPREME COURT OF VICTORIA  
COMMON LAW DIVISION  
JUDICIAL REVIEW AND APPEALS LIST

**S ECI 202XX 00000**

BETWEEN:

[XXX] Plaintiff

- and -

[XXX] Defendant

**ORDER**

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JUDICIAL OFFICER: Judicial Registrar [*Court use only*]

DATE MADE: [*Court use only*]

ORIGINATING PROCESS: Originating motion for judicial review pursuant to Order 56 of the *Supreme Court (General Civil Procedure) Rules 2025* (“the *Rules*”) filed on [Click or tap to enter a date..](#)

HOW OBTAINED: Application by summons for directions pursuant to r 56.04(3) of the *Rules* filed on [Click or tap to enter a date..](#)

ATTENDANCE: There was no attendance by a party or practitioner.

OTHER MATTERS:

- A. The purpose of paragraph 14 of this order is to provide the Court with a single combined list and folder of authorities in electronic form. In accordance with Practice Note SC Gen 3, authorities are to be from authorised reports where available and in RTF or searchable PDF format. Subject to any contrary direction by the trial judge, authorities themselves are not to be filed or served in hard copy.
- B. On [Click or tap to enter a date.](#) the plaintiff filed an affidavit under r 56.01(5) of the *Rules* together with the exhibits to that affidavit.
- C. [Where made by consent:] The order is made “on the papers” pursuant to r 59.07 of the *Rules*. The Court was satisfied that the parties who are to be bound consent to the terms of this order and all relevant correspondence has been placed on the Court file.
- D. This order is signed by the Judicial Registrar pursuant to r 60.02(1)(b) of the *Rules*.

**THE COURT ORDERS [BY CONSENT] THAT:**

**Amendment** [*if applicable*]

1. The plaintiff have leave to file and serve an amended originating motion on or before Click or tap to enter a date..

**Appearance** *[if applicable]*

2. The time for the defendant to file and serve a notice of appearance as required by r 8.04 of the *Rules* is extended to Click or tap to enter a date..

**Certificates under the *Civil Procedure Act 2010*** *[if not already filed]*

3. The plaintiff file and serve an Overarching Obligations Certificate and a Proper Basis Certificate pursuant to ss 41 and 42 of the *Civil Procedure Act 2010*, on or before Click or tap to enter a date..

**Extension of time** *[if applicable]*

4. Any application for an extension of time under r 56.02 of the *Rules* shall be made by summons supported by affidavit to be filed on or before Click or tap to enter a date..
5. Subject to further order, any such application for an extension of time be listed for hearing together with the trial of the proceeding.

**Hearing**

6. The plaintiff file and serve a Notice of Trial in Form 48B on or before Enter a date 42 days prior to hearing date.. The proceeding be listed for trial on Click or tap to enter a date. on an estimate of [insert estimated number of days hearing time] days' duration.
7. Each party is to file a Callover form, in the form available on the Court's website, by no later than 4:00pm on Tuesday, week before hearing date..

**Affidavits**

8. The plaintiff file and serve any further affidavit upon which he/she/it/they intends to rely on or before Click or tap to enter a date..
9. The defendant file and serve any affidavit upon which he/she/it/they intends to rely on or before Click or tap to enter a date..
10. Original exhibits to all affidavits filed are to be made available to the Court at the hearing.

**Submissions and lists of authorities**

11. The plaintiff:
  - (a) file and serve a written outline of submissions; and
  - (b) serve a list of authorities,on or before Click or tap to enter a date..

12. The defendant:
  - (a) file and serve a written outline of submissions in response; and
  - (b) serve a list of all authorities not also relied upon by the plaintiff together with electronic copies of any such authorities,on or before [Click or tap to enter a date.](#)
13. The plaintiff:
  - (a) file and serve a written outline of submissions in reply; and
  - (b) serve any additions to the list of authorities,on or before [Click or tap to enter a date.](#)
14. The plaintiff file and serve a combined list of authorities in RTF or searchable PDF form on or before [Click or tap to enter a date.](#) Each citation in the combined list is to be hyperlinked to an individual file containing the text of the authority. The combined list of authorities is to be filed by email containing a link to the authorities, to [judicialreview@supcourt.vic.gov.au](mailto:judicialreview@supcourt.vic.gov.au).

### **Court book**

15. The parties must confer and seek to agree upon an e-court book index.
16. By [Click or tap to enter a date.](#), the plaintiff serve on the defendant a draft e-court book index identifying all documents, in chronological order, on which he/she/it/they intends to rely.
17. By [Click or tap to enter a date.](#), the defendant serve on the plaintiff a supplementary draft e-court book index identifying any additional documents, in chronological order, on which he/she/it/they intends to rely.
18. By [Click or tap to enter a date.](#), the plaintiff file and serve the e-court book with the index as settled by the parties. The e-court book is to be filed by email containing a link to the e-court book, to [judicialreview@supcourt.vic.gov.au](mailto:judicialreview@supcourt.vic.gov.au).
19. The e-court book should:
  - (a) be a single fully text-searchable PDF document;
  - (b) commence with an index identifying the date, description and starting page number of each individual document, including where possible hyperlinks;
  - (c) include stamped page numbers that correspond with the display page numbers of the PDF, which, in the case of supplementary e-books, commence by immediately following on after the ending number of the previous pdf; and
  - (d) be bookmarked with the short-form name of each individual document.

**Directions**

20. The proceeding be listed for further directions on [Click or tap to enter a date..](#)

**Costs and liberty to apply**

21. Costs be reserved.

22. The parties have liberty to apply.