

**IN THE SUPREME COURT OF VICTORIA  
IN ITS PROBATE JURISDICTION**

20 No.

In the matter of the Will/Estate of *[name]* Deceased  
 Application by *[name]* Plaintiff(s)

**ADMINISTRATION ACCOUNT**

Date of document:  
 Filed on behalf of the plaintiff.  
 Prepared by: *[name and address of lodging party]*

Ref:  
 DX:  
 CODE: *[solicitor code]*  
 E-mail: *[e-mail address]*

Tel: *[number]*

This is the Administration Account marked "A" referred to in the affidavit of *[name]* and sworn on *[date]*

Before me: \_\_\_\_\_  
 Witness Full name  
 Address  
 Qualification

THE ACCOUNT of the administration of the estate of the above-named deceased by the Executor *[or Administrator]* to the *[insert date]*, filed pursuant to Rule 6.03(1).

**PART A  
CORPUS ACCOUNT**

<i>Number of item</i>	<i>Date</i>	<i>Particulars</i>		<i>\$. c.</i>
		<i>Receipts</i>		
		Total		\$
		<i>Disbursements</i>	<i>\$. c.</i>	
		Balance		
		Totals		\$

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**ADMINISTRATION ACCOUNT**

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**PART B  
INCOME ACCOUNT**

*[Set out Receipts, Disbursements and Balance as in Part A.]*

**PART C  
PORTION OF ESTATE DISTRIBUTED IN SPECIE**

*[Set out briefly, with particulars of value.]*

**PART D  
PORTION OF ESTATE RETAINED OR REMAINING UNCOLLECTED**

*[Set out briefly, with particulars of value.]*

**PART E  
STATEMENT OF MONEYS AND SECURITIES HELD BY THE EXECUTOR [or  
ADMINISTRATOR]**

*[Set out particulars of moneys now in hand and investments made since date of death.]*

Dated

Signature of Executor [Administrator].

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