

**SCHEDULE 2**  
**Employment and Industrial List – Judicial Review and Appeals relating to employment**  
**Standard directions**

**Note: Sample directions only – to be adapted as required**

**Extension of time**

1. Time be extended pursuant to [*insert relevant provision*] so far as necessary to authorise the commencement by the Plaintiff/Applicant/Respondent of this proceeding.

**Leave to amend**

2. The Plaintiff/Applicant/Appellant have leave to file and serve an amended application/ originating motion by 4.00pm on [e.g. first directions hearing + 2 weeks].

**Affidavits**

3. The Plaintiff/Applicant/Appellant file and serve any further affidavits upon which he/she/it intends to rely by 4.00pm on [e.g. first directions hearing + 4 weeks].
4. The Defendant/Respondent file and serve any affidavits upon which he/she/it intends to rely by 4.00pm on [e.g. first directions hearing + 6 weeks].

**Submissions and lists of authorities**

5. The Plaintiff/Applicant/Appellant file and serve a written outline of submissions and list of authorities by 4.00pm on [e.g. first directions hearing + 8 weeks].
6. The Defendant/Respondent file and serve a written outline of submissions in response and a list of authorities, and serve copies of all authorities not also relied upon by the Plaintiff/Applicant/Appellant by 4.00pm on [e.g. first directions hearing + 10 weeks].
7. The Plaintiff/Applicant/Appellant file and serve a written outline of submissions in reply and any additions to the list of authorities by 4.00pm on [e.g. first directions hearing + 12 weeks].

**Court book**

8. The Plaintiff/Applicant/Appellant file and serve a court book and a combined book of authorities by 4.00pm on [e.g. first directions hearing + 12 weeks].
9. Original exhibits to all affidavits filed are to be made available to the Court at the

hearing.

**Hearing**

10. The Notice of Trial shall be in Form 48B.
11. The proceeding be referred to the Listing Associate Judge to be listed for trial on an estimate of [ ] day(s), not before [e.g. first directions hearing + 13 weeks].

**Costs**

12. The costs of the parties be costs in the proceeding.