

Litigants in Person

Form completion guide

Certificate Identifying Exhibit

(page 1 of 1) Items in [blue] must be completed

SUPREME
COURT OF
VICTORIA



IN THE SUPREME COURT OF VICTORIA

No. [X] of [X]

Choose one (same as on Affidavit)

[COMMON LAW DIVISION or COMMERCIAL & EQUITY] DIVISION OR [COURT of APPEAL]

BETWEEN

(Same heading as Affidavit)

Plaintiff/Applicant/Appellant

– and –

(Same heading as Affidavit)

Defendant/Respondent

[‘No.’] & [‘of’] information will be supplied when you file this document. If there is already a criminal proceedings commenced in the Supreme Court, No & of may be the same as on other court file documents.

CERTIFICATE IDENTIFYING EXHIBIT

Date of document: COMPLETE

Filed on behalf of: The Plaintiff

Prepared by: COMPLETE [Name]

Tel: COMPLETE

Fax: COMPLETE

Address: COMPLETE

This is the Exhibit marked “eg ‘BH 1’” now produced and shown to [Name of Deponent] at the time of swearing his/her affidavit on [Date]

.....
[Signature of Person taking affidavit]

[State distinguishing mark of exhibit and briefly and specifically describe exhibit: for example using your initials]

Exhibit “BH 1”

Print distinguishing mark and description in bold type and in a font size not less than 20 points in lower right hand corner of the page, for example:

“Letter from BHP to CRA 15/6/02”